Be the Village Heart-Mind Youth Dialogue with the Dalai Lama

Technical Notes:

Setting up the Live Streaming for your school, classroom or district

- 1. Click on this <u>link</u> to view the site. It is live now, and you will see the countdown clock that signals the beginning on Tuesday October 21 at 9:15
- 2. Test your site for bandwidth; ideally you want at least 700 Kbps (0.7 Mbps).

We recommend you involve your school or district technology expert to trouble shoot as you prepare your set up and test your internet connections at least a day or two before the event (for further information see FAQ's below). You can also test your connection speed here; we recommend testing several times as bandwidth can fluctuate.

- 3. Note if you go into the site, October 20 from 1:00 pm to 4:00 pm, you will pick up rehearsals and technical testing. This is a good time to test your site.
- 4. Set your room up for viewing so it is ready for audience access at 9:00 am on October 21.
- 5. You will need a computer, a projector and a speaker system in place to view the event
- The program is 120 minutes in length. As you set up the room, consider audience comfort. Students will be encouraged to write in their journals during this broadcast.
- 7. Plan to have the audience access the site by at least 9:00 am on October 21.
- 8. Have your audience in place, each with a copy of the Reflective Journal by 9:10 am.
- 9. The show will begin promptly at 9:15 am.